



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE & DATE: Meeting via Zoom video conference. Thursday, December 9, 2021

0.0 Call to Order: 3:50 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan and Ms. Jennifer Gomez.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from November 11, 2021 were approved.

4.0 Reports

A. Ms. Gomez presented and Board approved the Profit & Loss and Balance Sheets for October 2021.

5.0 Board Member Business.

- A. Ms. Elizabeth gave an update about the Covid virus and wearing masks at the school. Starting on Nov. 20th, the District gave parents the option to stop wearing masks indoors at school and Ms. Elizabeth sent a letter to parents to let them know masks will be strongly encouraged, but not required to be worn indoors at SBMCS. Since then, some students have continued to wear masks and others have not. So far, there have been no problems or cases of Covid at the school.
- B. Ms. Elizabeth gave an update about the inventory and disposal of obsolete items. She had a meeting with charter school principals and Broward school district staff who advised about the procedure to discard of obsolete items. Inventory of obsolete items is due on Dec. 15th.
- C. Ms. Elizabeth gave an update about the annual Premium Services contract and the Board will need to sign off on the list of services provided by Premium Services in order to meet the School District requirements.
- D. Ms. Elizabeth gave an update about the teachers' salary increases. She is waiting for Teacher Allocation Funds from the State, before again reviewing it with the Board for approval.
- E. Ms. Elizabeth gave an update about the Academic Programmatic Review and is preparing for a meeting at the school on Dec. 15th. She also gave update on her search for staff to provide ESE (Exceptional Student Services). She found a new ESE consultant who will bring the school up-to-date with what is needed.
- F. The Board discussed status of documents due to upload to Charter Tools and all are currently up-to-date.
- G. Board discussed the status of permits to install permanent fencing. Ms. Margot reported that hopefully, the City will give approval for the permits next week. The modular classroom is expected to be ready soon and Scott Mire (Consilium Atlantic) is submitting application and following up with the City for permits to install it.
- H. Board discussed status of proposal for new Playground Equipment. Ms. Vanessa is following up with Scott Mire and Amanda Barlow (Creative Recreational Systems) about site plans and additional permits needed.
- I. Board discussed the SBMCS website and community outreach. The school had an exhibit table at the Nov. 17th Biz-to-Biz Networking Expo at the Hallandale Beach Gulfstream Park. The exhibit was successful, as well as the Book Fair that took place that week, thanks to all the staff and parents who helped!
- J. Ms. Sandra gave an update about PTA and preparations for the Dec. 15th Winter Wonderland Lunch.


6.0 Other Business.

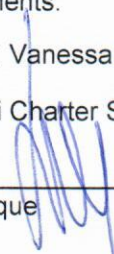
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 4:58 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya


Andrea Carrasquilla