



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

**PLACE & DATE: Meeting at the SBMCS Campus. Thursday, October 21, 2021**

**0.0 Call to Order:** 4:14 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner via phone, Ms. Andrea Carrasquilla via phone.

**Invitation extended to & attended by:** Ms. Livia Moreno and Ms. Jennifer Gomez via video call.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from September 9, 2021 were approved.

**4.0 Reports**

- A. Ms. Gomez presented and Board approved the Profit & Loss and Balance Sheets for August & Sept. 2021.

**5.0 Board Member Business.**

- A. Ms. Livia gave update on Covid-19 safety precautions at the school. The school is continuing to follow the school district policies and the procedures remain the same.
- B. The Board discussed and approved the Florida Consortium of Public Charter Schools (FCPCS) Teacher/Administrator Evaluation System 2021-2022. The Board also approved updated Teacher Salary Increase Allocation Plan and the Board approved the plan.
- C. Ms. Gomez gave an update on bookkeeping/accounting. The annual audit was completed on time. The insurance policies are being renewed and updated.
- D. The Board discussed the status of the proposal for new Playground Equipment. Ms. Vanessa is contacting Scott Mire to check on the site plans and if additional permits will be needed for new playground equipment.
- E. Board discussed status of documents due to upload to Charter Tools and all are currently up-to-date.
- F. Board discussed the status of permits needed to install permanent fencing. Ms. Margot reported that a new survey was required and it will be ready to submit on Friday.
- G. Board discussed the status of the loan application for construction of new classroom space. The Building Hope loan officers understand that the school needs to get the modular classroom permits before going forward with the process of the new construction.
- H. Board discussed status of the modular classroom from Vesta Modular. Rich Chan (Vesta Modular) estimates it will be ready by the end of November. Scott Mire is updating the site plan and getting the permit application ready.
- I. Board discussed the SBMCS website and community outreach. Ms. Sandra and Ms. Livia represented SBMCS at the Aug. 26<sup>th</sup> Chamber of Commerce breakfast networking event and plan to attend more events.
- J. Ms. Sandra gave an update about PTA. Back-to-School Night on 9/14 (K-2) & 9/21 (3-5) was successful, many parents attended. The "Trunk or Treat" event is being planned for October 29<sup>th</sup>.

**6.0 Other Business.**

No other business was discussed.

**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 5:01 pm.

The Board of South Broward Montessori Charter School

Vanessa Havel

Margot Luque

Sandra Sketnevskaya

Andrea Carrasquilla