



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Meeting via Zoom Video Conference Call. Thurs. August 13, 2020, 3:00pm

0.0 Call to Order: 3:13 pm

1.0 Roll Call: Ms. Margot Luque, Ms. Vanessa Havel, Ms. Sandra Sketnevskaya, Ms. Andrea Carrasquilla.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan and Ms. Elizabeth Behrentz.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from July 16, 2020 were approved.

4.0 Reports

A. Ms. Behrentz presented and the board approved the financial reports for the last fiscal year June 2019- June 2020 and the financial report for July 2020.

5.0 Board Member Business.

- A. Ms. Kpenkaan gave an update about the Corona Virus action plan, which was approved by the Broward School District. She is reaching out to the parents to inform them and share instructions on how to resume face-to-face learning when classes resume at the school. She will send the link for SBMCS board members to see Monday & Wednesday updates from the district. Vanessa will send information to Nancy to get quotes for plexiglass protection at her desk and other areas of the school where needed. Sandra informed that the PTA has agreed to buy extra face shields for the students.
- B. Board discussed progress on plans for an open house video and improving the school's website.
- C. Board discussed accounting updates. Ms. Kpenkaan informed that the District approved the SBMCS budget. The board approved the new engagement letter for Infante Co. to conduct the annual audit.
- D. Board discussed documents due to upload in Charter Tools, everything is up to date. Ms. Behrentz now has access to Charter Tools and Craig Kahle's access is pending his fingerprints.
- E. The board also agreed to offer Ms. Kpenkaan a renewal of her employment contract.
- F. Board discussed the need for more classroom space and possibly leasing or purchasing another portable until construction of a new building can be done. Ms. Kpenkaan will also purchase more lunch tables so the students can have space between them for social distancing. Vanessa and Margot will follow up with MBSI (Modular Building Systems International) and the contractor referred by Alex Rodriguez.
- G. Board discussed safety & security. Ms. Kpenkaan informed that the school is still in compliance with a contracted counselor and a contracted Safe School Officer.
- H. Board discussed the school's insurance policies. The liability insurance is due to be renewed on Aug. 28th.
- I. Board discussed status of SBMCS lease agreement and communications with landlord and landlord's attorney, which are still on hold due to Covid-19.
- J. Board discussed status of the PTA and SBMCS fundraising. Sandra spoke about other platforms to do online fundraisers, linking the PTA website to the SBMCS website, and using the same Member Hub for auctions and raffle fundraisers.


6.0 Other Business.

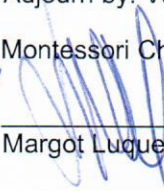
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by board members. All yes, 5:23 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya


Andrea Carrasquilla