



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

**PLACE AND DATE:** Office of Saenz & Anderson PLLC, Aventura. Fri. Oct. 11, 2019, 11:00am

**0.0 Call to Order:** 11:24 am

**1.0 Roll Call:** Mr. Martin Saenz, Ms. Margot Luque, and Ms. Vanessa Havel.

**Invitation extended to:** Ms. Elizabeth Behrentz (bookkeeper) and Ms. Livia Moreno (parent liaison) attended. Three parents attended: Ms. Iraina Rodriguez, Mr. Alex Zamora, and Ms. Sandra Sketnevskaya. Ms. Elizabeth Kpenkaan (Principal) and Mr. Craig Kahle (CPA) attended via speakerphone.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from September 5, 2019 were approved.

**4.0 Reports**

- A. Ms. Behrentz gave an update on financial reports and a September report will be ready by October 20<sup>th</sup>.

**5.0 Board Member Business.**

- A. School Safety & Security: Board discussed negotiations with Elite Guard and SOS Security. Hallandale Beach Police Dept. is currently providing a police officer on a month-to-month basis.
- B. Fraud incident: Board discussed the status of remedying the loss caused by the July fraud incident and the status of insurance claims.
- C. Board approved and Mr. Saenz signed approval of Out-of-Field Teachers.
- D. Board approved and Mr. Saenz signed approval of Compensation Plan & Salary Schedule.
- E. Budget & accounting update: Board discussed with Ms. Behrentz and Ms. Kahle the annual audit findings and corrective action plan to be reviewed in the meeting with Broward School District scheduled on Nov. 5<sup>th</sup>.
- F. Additional classroom portable: Board discussed need for specifications of a portable to be donated from Gulfstream ELC. Ms. Havel and Ms. Moreno have searched at City Records, at Gulfstream ELC, Broward School District records, and other departments and agencies. They found there are no existing specs.
- G. Lunchroom space: Board discussed with parents the options for temporary improvements to the lunch facilities until a permanent lunchroom can be built.
- H. Status of the PTO and fundraising: Ms. Moreno reported on the status of corporate documentation of bylaws for the PTO. Ms. Havel and parents discussed planning the fundraiser to be held at Dave & Buster's.
- I. Selection of new board members: The Board voted in favor of selecting Ms. Rodriguez, Ms. Carrasquilla, Ms. Sketnevskaya and Ms. Maver to become new board members. Ms. Kpenkaan will follow up on their background check/fingerprinting and training requirements.

**6.0 Other Business.**

No other business was discussed.

**7.0 Public Comments.**

**8.0 Adjournment.** Motion to Adjourn by: Martin Saenz. Second by board members. All yes, 2:23 pm.

The Board of South Broward Montessori Charter School

  
R. Martin Saenz

  
Margot Luque

  
Vanessa Havel