



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

SBMCS Board Meeting via Zoom, Wednesday, May 22, 2024 at 4:30pm

0.0 Call to Order: 4:30 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invited & attended by: Ms. Livia Moreno, Ms. Olmary Rodriguez, Ms. Jennifer Gomez, Mr. Robby Kahle, Ms. Idali Medina, Ms. Lillian Mora, and teachers – Ms. Yolanda Cruz, Ms. Rachel Pulido, Ms. Shannon Tait, Ms. Clara Rivera, & Ms. Alexi Tye.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from March 20, 2024 and April 18, 2024 were reviewed and approved.

4.0 Reports

- A. **Financial Reports:** Board reviewed and approved of the April 2024 Profit & Loss and Balance Sheets, including General Ledger and GASB-87 for leases.
- B. **New or revised contracts:** **1)** The Board approved the ComSys Video Surveillance proposal. **2)** Per Robby Kahle, the Classroom Outfitters new playground equipment will be recorded as an expense until in the future, it will be recorded as an asset.

5.0 Board Member Business.

- A. Board discussed status of the bank fraud that occurred at PNC Bank. Ms. Livia and Ms. Margot are following up with Ms. Lady Diaz at PNC Bank.
- B. Board discussed accounting of fundraisers. Ms. Jennifer, Ms. Livia, Ms. Olmary and Ms. Nancy had a meeting with Craig and Robby Kahle on April 24th to improve the accounting of fundraisers. For the next board meeting, they will prepare an accounting report of the 4/27/24 Family Fun Field Day and the 4/29/23 10th Anniversary Celebration to review and compare the results.
- C. The Board previously approved of the ComSys Co. video surveillance system, and it has been successfully installed at the SBMCS campus.
- D. Ms. Livia gave an update about the Employee Handbook and the teachers' concerns. Teachers spoke with the Board about PTO (Paid Time Off), the number of sick days allowed, teachers' health insurance, and possibly improving the lunch program.
- E. Ms. Livia gave an update on the status of the new board members, Ms. Idali and Ms. Lilly. They have done their fingerprints and are pending completion of the online training course and providing their resumes.
- F. Board discussed status of documents due to upload in Charter Tools. The compliance score is currently 91.
- G. Ms. Livia gave an update on the school enrollment, which is currently 169 students.
- H. Ms. Livia gave an update about Classroom Outfitters playground equipment. Delivery and installation is expected to be in another 6 weeks or by the end of July.
- I. Community outreach, PTA & events: Ms. Livia gave update about the success of Family Fun Field Day 4/27; Teachers Appreciation Week activities were 5/6-5/10; Mother's Day Arts & Crafts Night was 5/10; Spirit Week is 5/20-5/24; 5th graders Universal Studios Field Trip 5/24; Graduation will be 5/30; Achievement Day will be 5/31. Ms. Livia and Ms. Olmary will attend the Biz-to-Biz Expo at Gulfstream Village on June 12th.


6.0 Other Business.

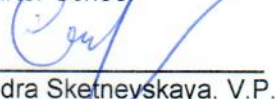
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 7:02 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel, Pres./Secretary


Sandra Sketnevskaya, V.P.


Margot Luque, Treasurer