



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE & DATE: Meeting via Zoom Video Conference. Thursday, July 8, 2021

0.0 Call to Order: 3:44 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan, Ms. Elizabeth Behrentz, & Mr. Rich Chan via phone.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from June 10, 2021 were approved.

4.0 Reports

- A. Ms. Behrentz presented and the Board approved the School Year 2021-2022 Budget, pending updates in the expenses of leasing the portable classroom from Vesta Modular.

5.0 Board Member Business.

- A. Ms. Kpenkaan advised that Ms. Behrentz will be staying until July 31st, but the school also now has a new bookkeeper, Ms. Jennifer Gomez. Board approved Ms. Gomez's access to upload documents to Charter Tools. Ms. Kpenkaan reviewed with Board and Board approved Policy & Procedures for Notification of Involuntary Examinations. Ms. Kpenkaan advised Board of need to repair floors in the school's portables. Ms. Margot will contact landlord and follow up to be sure repairs are done before Aug. 18th. Board confirmed they finished reviewing the administrator's evaluation and it will be signed and submitted by July 21st.
- B. Ms. Behrentz gave accounting update and is helping to transition bookkeeping position to Jennifer Gomez.
- C. Board discussed status of documents due to upload to Charter Tools. Two Charter Tools benchmarks were missed during the 2020-2021 school year, but the school's compliance status remained at 99%.
- D. Board discussed status of the loan application for construction of new classroom space and cafeteria. Board also discussed follow-up being done since the June 2nd meeting with Oscar Brookins (Building Official) and Luis Fontanills (Zoning Official) at City of Hallandale Beach. Ms. Vanessa is following up with Derrick Holloway (Loan Underwriter), regarding checklist and timeline for loan approval and construction.
- E. Board discussed the status of permits needed to install permanent fencing. In the June 2nd meeting, the board was referred to Ed Leonhardt (Permit Dept.). Ms. Vanessa has been unable to reach Mr. Leonhardt. Ms. Margot will stop by the City in person early next week.
- F. Board reviewed the revised proposal to lease a modular classroom. Rich Chan (Vesta Modular) explained that the monthly lease amount has increased due to the recent increase in construction costs of a new portable classroom. Rich was unable to find existing drawings of a new modular with the required wind resistance factor, so new drawings will be needed to submit to the Hallandale Beach Permit Dept.
- G. Board discussed the SBMCS website and community outreach. PTA updates are now also being posted in the website. Ms. Vanessa encouraged attending the first in-person Chamber of Commerce event, July 27th.
- H. Ms. Sandra gave an update about the PTA. The next PTA meeting will be next Thursday, they are doing their annual audit, and planning events for the new school year.


6.0 Other Business.

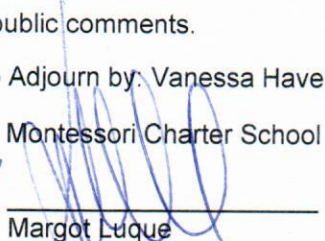
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Margot Luque. All yes, 6:06 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya


Andrea Carrasquilla