



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE & DATE: Meeting via Zoom video conference. Thursday, January 13, 2022

0.0 Call to Order: 3:53 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan and Ms. Jennifer Gomez.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from December 9, 2021 were approved.

4.0 Reports

- A. Ms. Gomez presented and Board approved the Profit & Loss and Balance Sheets for November 2021.

5.0 Board Member Business.

- A. Ms. Elizabeth gave an update about the Covid virus and wearing masks at the school. Since the Omicron variant began, there have been many more Covid cases at the school, particularly with the teachers. Ms. Elizabeth will send a letter to parents with an update about the recent Covid cases and how to help prevent the spread, and to remind them that it's strongly encouraged for masks to be worn indoors at SBMCS.
- B. Ms. Elizabeth gave an update about the technical disposal process and obsolete items. Board approved of following the process of disposing of obsolete items. Ms. Elizabeth and Ms. Ramos will continue to communicate with bookkeeper to keep records updated and accurate for these items in inventory.
- C. Ms. Elizabeth gave an update about the teachers' salary increases and the Board approved of the updated teachers' salary increases.
- D. Ms. Elizabeth gave an update about the Academic Programmatic Review and ESE staffing. She also gave update on her search for staff to provide ESE (Exceptional Student Services). The school's deficiencies are "in progress" due to changes in ESE staffing and another new ESE consultant who will be bringing the school up-to-date as needed.
- E. Board discussed status of documents due to upload to Charter Tools and all are currently up-to-date and the benchmarks are now at (100) compliance.
- F. Board reviewed and approved new Board Meeting Schedule to meet every 2nd Thurs. for the rest of 2022.
- G. Board discussed the status of permits to install permanent fencing and the Vesta Modular classroom. Ms. Margot reported that she is following up with the City's additional requirements to get the permits for the fencing. The Vesta modular classroom is almost ready for delivery and Scott Mire (Consilium Atlantic) is following up with the City for permits to install it.
- H. Board discussed status of proposal for new Playground Equipment. Ms. Vanessa is contacting engineers referred by Creative Recreational Systems, for drawings needed to submit with the permit application.
- I. Board discussed the SBMCS website and community outreach. Ms. Sandra encourages other PTA members to participate in the Chamber of Commerce "Coffee & Connections" meetings & networking events.
- J. Ms. Sandra gave update about PTA preparations for next Book Fair, Literacy Night, & Chocolate Fundraiser.

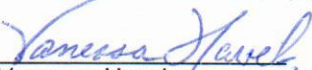
6.0 Other Business.


No other business was discussed.

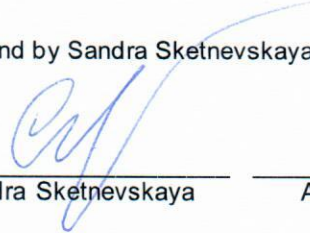
7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 6:05 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya

Andrea Carrasquilla