



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

Meeting via Zoom video conference, Thursday, April 14, 2022

0.0 Call to Order: 2:21 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan, Ms. Jennifer Gomez, and Ms. Livia Moreno.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from March 10, 2022 were approved.

4.0 Reports

A. Ms. Gomez presented and the Board approved the Profit & Loss and Balance Sheets for Jan. & Feb. 2022. Ms. Gomez also reviewed with the Board, the overall accounting for July 2021 to March 2022.

5.0 Board Member Business.

- A. Ms. Elizabeth Kpenkaan gave an update and discussed with the Board the issues with changes in staffing. In the next school year, the school will need 3 teachers certified.
- B. Ms. Elizabeth reviewed with the Board, the Mental Health Assistance Allocation Plan checklist and the option to Opt-In or Opt-Out. The Board approved to Opt-In.
- C. Ms. Elizabeth reviewed with the Board, and Board approved of the Bond Technology Items on the completed Disposition Declaration Forms for Bond Technology Devices, to be mailed to the Office of Chief Auditor.
- D. The Board discussed the Premium Services for the 2022-23 school year and preparing for the next Charter Renewal Contract. The Board approved of the Venture Design agreement for premium services from Broward County Public Schools for the 2022-2023 school year.
- E. Ms. Elizabeth gave an update and Board discussed student enrollment and the status of classroom space. Currently, 158 students are confirmed to be returning to the school for 2022-2023.
- F. Board discussed the school leadership and timeline for changes in staffing. Ms. Elizabeth Kpenkaan advised that she is resigning as School Principal, but will remain as a consultant during the transition period of May/June. The Board agreed to appoint Ms. Livia Moreno as Interim Principal, starting on May 2nd.
- G. Board discussed status of documents due to upload in Charter Tools. All are up-to-date.
- H. Board discussed status of permits to install permanent fencing and the Vesta Modular classroom. Ms. Margot reported that another engineer is following up on the City's requirements for permits for the fencing, and expects to get the permits possibly in a week. Scott Mire (Consilium Atlantic) needs only 5 items from the school's landlord to complete the application and resubmit it for permits to install the modular classroom.
- I. Board discussed status of proposal for new Playground Equipment. Ms. Vanessa is waiting for a proposal from the engineer, John Souffront, to do calculations/drawings needed to submit with the permit application.
- J. Board discussed the SBMCS website and community outreach. Ms. Livia and Ms. Sandra shared plans for the Open House on April 30th and a Teacher's Appreciation Day luncheon in May.
- K. Ms. Sandra gave an update about the PTA fundraisers, particularly for the 5th Graders' Field Trip.


6.0 Other Business.

No other business was discussed.

7.0 Public Comments. No public comments.


8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 4:23 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya


Andrea Carrasquilla