



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Office of Saenz & Anderson PLLC, Aventura. Thurs. Nov. 14, 2019, 11:00am

0.0 Call to Order: 11:35 am

1.0 Roll Call: Mr. Martin Saenz, Ms. Margot Luque, and Ms. Vanessa Havel.

Invitation extended to: Ms. Elizabeth Kpenkaan (Principal) and Ms. Elizabeth Behrentz (bookkeeper) attended. Ms. Sandra Sketnevskaya and Ms. Andrea Carrasquilla (parents) attended.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from October 11, 2019 were approved.

4.0 Reports

- A. Ms. Behrentz gave an update on financial reports for July through October 2019.

5.0 Board Member Business.

- A. School Safety & Security: Ms. Kpenkaan shared information that the Florida Consortium can provide a Safe School Officer to replace the Hallandale Beach Police Dept. that is currently providing an officer on a month-to-month basis. Ms. Kpenkaan will get answers to questions and find out how to proceed with this option.
- B. Fraud incident: Board discussed the status of remedying the loss caused by the July fraud incident and the status of insurance claims. The insurance claim rejection needs to be disputed. Ms. Havel and Mr. Saenz have found attorneys who may help to argue the case with the insurance company.
- C. Ms. Behrentz gave accounting update and follow-up on the Nov. 5th School District Meeting, and will clarify the budget with Craig Kahle, CPA.
- D. Board discussed the SBMCS Lease Agreement and payments. Ms. Behrentz and Mr. Saenz will draft a letter to the landlord's attorney to clarify the rent payments and debt payments.
- E. Board discussed documents to upload in Charter Tools, such as the SBMCS lease agreement.
- F. Board discussed additional classroom space/portable. Ms. Havel reported that portables available for donation most likely cannot be brought up to code and it is costlier to bring an old portable up to code than to purchase a new portable.
- G. Ms. Kpenkaan reported that a new screen has been installed around the lunch area canopy and parents have donated a second canopy. She also reported that poor lighting will be fixed next week. Mold that was found has been cleaned/removed and the ceiling is going to be refinished.
- H. Status of PTO and fundraising: Mr. Saenz is assisting with the PTO Bylaws. The PTO is having monthly meetings and raising funds to pay the \$500 fee to be incorporated. Ms. Havel announced that the fundraiser to be held at Dave & Buster's will be scheduled for Sat., April 4th or Sun. April 5th, 2020.
- I. New board members: Ms. Andrea Carrasquilla, Ms. Sandra Sketnevskaya, and Ms. Jennifer Maver are the three parents who are new board members. Ms. Kpenkaan is following up on their background check/fingerprinting and training requirements.

6.0 Other Business.

No other business was discussed.

7.0 Public Comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by board members. All yes, 2:07 pm.

The Board of South Broward Montessori Charter School

R. Martin Saenz

Margot Luque

Vanessa Havel