



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

Meeting via Zoom video conference, Thursday, August 18, 2022

0.0 Call to Order: 3:43 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Livia Moreno, Ms. Jennifer Gomez, Ms. Holly Smith

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from July 14, 2022 were approved.

4.0 Reports

- A. Board reviewed P&L and Balance Sheets for May & June 2022 and P&L for July 2021-June 2022. Board will request Craig Kahle, CPA to attend next board meeting to discuss the school's financial reports and budget.

5.0 Board Member Business.

- A. Ms. Livia gave update about teaching staff. Two teachers resigned and she is interviewing potential new teachers. Ms. Livia reported about landlord's visit to campus and negotiations regarding the lease and maintenance responsibilities. Board will invite landlord to attend next board meeting to discuss maintenance and other terms of the lease.
- B. Board discussed the annual audit being performed by Ron Weinbaum. Ron sent a list of items needed, and Ms. Livia and Ms. Jennifer are going through the list and providing the requested items.
- C. Board discussed status of the school's insurance policies. Ms. Livia and Ms. Margot are following up with insurance agent, Ruth Caravasi, to make sure the school has the necessary insurance coverage.
- D. Board discussed the Charter Renewal Contract and the Consulting Agreement from Impact Learning Strategies (Ms. Raquel Espinosa). Ms. Livia and Ms. Margot are contacting Ms. Espinosa to discuss the terms, fees, and commencement of services.
- E. Board discussed status of documents due to upload in Charter Tools. All are up-to-date.
- F. Ms. Livia reported 162 students enrolled, 32 spaces are left. Ms. Nancy is calling parents on the waiting list.
- G. Board discussed new fencing status and modular classroom. Ms. Margot is following up with fence company. Scott Mire (Consilium Atlantic) has advised that soil testing must be completed before delivery of modular.
- H. Board discussed removing old playground equipment and installing artificial grass until new playground equipment and exterior flooring can be installed. Ms. Sandra & Ms. Nancy are getting quotes from suppliers.
- I. Board discussed website & community outreach. School Orientation nights went well. Two Back-to-School Nights are scheduled for Sept. Ms. Vanessa gave reminder that Chamber of Commerce will post SBMCS announcements in their weekly newsletters. Ms. Livia will soon confirm which SBMCS staff members will be attending the Florida Charter School Conference in October.
- J. Ms. Sandra gave update about the PTA, next meeting will be 8/23. Ms. Vanessa introduced Ms. Holly Smith as a potential new volunteer and/or board member at SBMCS.
- K. Ms. Vanessa nominated Sandra Sketnevskaya-Khoffner to be SBMCS Vice President and the Board all agreed in favor.

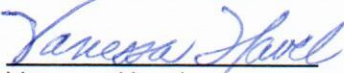
6.0 Other Business.


No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 7:37 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya