

**South Broward Montessori Charter School (SBMCS)
School-Level Parent and Family Engagement Plan (PFEP)
2021-2022**

Mission Statement

We affirm the aspirations of the national early childhood curriculum, for children to grow up as competent and confident learners and communicators, healthy in mind, body and spirit, secure in their sense of belonging and in the knowledge that they make a valued contribution to society.

Engagement of Parents and Families

South Broward Montessori Charter (SBMCS) will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Previous Levels of Parent Engagement

The following data indicates percentage of parents who participated in parent involvement activities over the previous two years:
2019–20 Level of Parental Involvement: 40% - 161 students
2020-21 Level of Parent Involvement: 42% - 166 students

Goal for Current Level of Parent Engagement

2021-22 Level of Parent Involvement: **45%** - total student population

Coordination and Integration

SBMCS will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head

Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	<p><i>K/1 Parent Orientation - Monday, August 12, 2021</i></p> <p><i>2/5 Parent Orientation - Tuesday, August 13, 2021</i></p>	<p><i>Parents are invited to attend a mandatory meeting which outlines the policies and procedures of SBMCS as it pertains to parents and students. Information is communicated in English and Spanish (written). The meeting includes an overview and concludes with a Q&A session for parents. Parents are informed that they can view the Parent Handbook on the school's website (copies also available in the Front Office in both English and Spanish).</i></p>
2	<p><i>K-1 Back to School Night – Monday, September 13, 2021</i></p> <p><i>Classroom Teachers</i></p> <p><i>2-5 Back to School Night- Tuesday, September 14, 2021</i></p> <p><i>Classroom Teachers</i></p>	<p>Parents are invited to attend Back to School Night. Teachers share classroom specific information regarding policies, procedures, routine, and homework and explain how parents can engage in their child's academic learning and participate in fun school events. Information is communicated in English and Spanish by bilingual teacher(s). The meeting is concluded with a Q&A session for parents.</p>
3	<p><i>District Title I Parent Training Academy – Tittle I Office (See schedule dates).</i></p>	<p>Parents are invited to attend the Title I Training Academy Workshops where they will learn skills and strategies for improving their parenting and literacy skills. Attendees share the information with the school community.</p>

Annual Parent Meeting

SBMCS will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this

part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
K-2 Grade Title I Annual Meeting	Monday, September 14, 2021- 1hr meeting	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</p> <p>https://files.eric.ed.gov/fulltext/EJ1076801.pdf</p> <p>https://education.stateuniversity.com/pages/2309/Parental-Involvement-in-Education.html</p>	<p>Meeting is to inform parents of the Title I program, school choice, supplemental educational programs, rights of parents, testing and grade level expectations. Parents are given the Annual School-Parent Compact and are informed of the deadline for returning to school.</p> <p>Sig-in Sheet</p>
3-5 Grade Title I Annual Meeting	Tuesday, September 21, 2021 – 1 hr meeting	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support</p>	<p>Meeting is to inform parents of the Title I program, school choice, supplemental educational programs, and rights of parents, testing and grade level expectations. Parents are given the Annual</p>

		<p><i>learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</i></p> <p>https://files.eric.ed.gov/fulltext/EJ1076801.pdf</p> <p>https://education.stateuniversity.com/pages/2309/Parental-Involvement-in-Education.html</p>	<p><i>School-Parent Compact and are informed of the deadline for returning to school.</i></p> <p><i>Sign-in Sheet</i></p>
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Flexible Parent Meetings

SBMCS will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

SBMCS flexible meetings will be provided to ensure parental involvement in meetings such as: PTO meetings, ELLs Committees, Teacher-Parent Conference, and IEP Meeting. As well as activities like the Scholastic Book fair where parents will volunteer during arrival in the mornings and during dismissal. SBMCS will provide students supervision during meetings as requested by the parent.

Building Capacity

SBMCS will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<p>Parent-Teacher Conferences</p>	<p><i>As needed throughout the school year</i></p>	<p><i>Students whose parents attend parent teacher Conferences perform better on the next assessment they undergo in regular education.</i></p> <p>https://www.nwmissouri.edu/library/researchpapers/2014/Single,%20Hayley.pdf</p> <p><i>The best predictor of student success is the extent to which families encourage learning at home and involve themselves in their child’s education.</i></p> <p>https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</p>	<p>Conference Documentation Form</p>
<p>Parent Education Workshops/ Seminars</p>	<p>TBD – periodically throughout the school year</p>	<p>The Principal presents school wide data to parents regarding school grade, reading and math FSA scores and i-Ready scores and growth from the 2018-2019 school year, and informs parents of the school’s progress over the past three</p>	<p>Sign-in sheet/Parent Survey</p>

		<p>years. The Principal presents the school wide growth and goals for learning gains to parents in an informative visual presentation.</p> <p>Moreover, the Principal introduces Florida Standards that will be taught during the school year. The Curriculum Coordinator informs parents of progress</p> <p>Monitoring data from i-Ready Reading and Math Diagnostic Assessments. Teachers introduce Montessori Education teaching and learning strategies to inform parents of classroom instruction.</p>	
Read-a-thon	October 25 – November 05, 2021	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement.</p> <p>When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</p>	Family participation (tracked online)

		http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf https://www.read-a-thon.com/what-do-readers-read.php	
Title I Planning and development Meeting for the 2021-22 School-wide Plan	Monday, October 19, 2021	Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.	Sign-in Sheet
Trunk or Treat	Friday, October 29, 2021	Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International. https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/	Volunteer Sign-in sheet/Parent Survey

		http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	
Book Fairs	November 8 – 19, 2021 March 4 – 17, 2022	Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International. https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	Volunteer Sign-in sheet
Harvest Feast	Thursday, November 18, 2021	Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International. https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	Sign-in sheet/Parent Survey
Science Fair	Thursday, December 17, 2021	Get parents engaged in education empower families,	Sign-in sheet (within each classroom)

		<p>strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International. https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf</p>	
Math-a-thon	January 24– February 11, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International. https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf</p>	Family participation (tracked online)
Open House	Tuesday, January 28, 2021	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p>	Sign-in Sheet

		https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	
Title I Planning and Development Meeting for the 2022-23 School-wide Plan and PFEP	Monday, February 28, 2022	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</p> http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	Sign-in Sheet
School Performance	Thursday, February 25, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p>	Sign-in Sheet

		https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	
Title I Planning and Development Meeting for the 2022-23 PFEP, Parent Engagement Allocation and School-Parent Compact	Thursday, March 29, 2022	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</p> <p>http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf</p>	Sign-in Sheet
Art Exhibition	Thursday, March 29, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p>	Sign-in sheet

		https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	
Field Day	Thursday, May 27, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p> <p>https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/ http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf</p>	Sign-in sheet
Donuts with Dad/Father's Day Event	Friday, April 29, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p> <p>https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/</p>	Sign-in sheet

		http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf	
Muffins with Mom/Mother's Day Event	Friday, May 6, 2022	<p>Get parents engaged in education empower families, strengthen communities, and help schools succeed. Research based. Evidence based. U.S. International.</p> <p>https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/</p> <p>http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf</p>	
Cultural Fair	Monday, June 3, 2022	<p>Parent, family, and community involvement in education correlates with higher academic performance and school improvement. When schools, parents, families, and communities work together to support learning, students tend to earn higher grades, attend school more regularly, stay in school longer, and enroll in higher level programs.</p> <p>http://www.nea.org/assets/do</p>	Sign-in sheet (within each classroom)

		cs/PB11_ParentInvolvement08.pdf https://www.familiesandschools.org/blog/the-importance-of-parent-engagement/	

Staff Training

SBMCS will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Summer Training Academy	July 2022	<i>Teacher professional learning is of increasing interest as a critical way to support the increasingly complex skills students need to learn in order to succeed in the 21st century.</i> https://learningpolicyinstitute.org/sites/default/files/product-files/Effective_Teacher_Professional_Development_BRIEF.pdf	Sign-in sheet/Evaluations/ Survey Feedback

		<p>https://www.edutopia.org/teacher-development-research-keys-success</p> <p>https://www.citejournal.org/volume-17/issue-3-17/general/a-design-based-research-approach-to-improving-professional-development-and-teacher-knowledge-the-case-of-the-smithsonian-learning-lab/</p>	
Welcome Back Breakfast/ Staff Meeting	August 11, 2022	<p>Making staff meeting a true learning opportunity is a simple and practical way to help teachers improve their practice. A planned, systematic, and consistent method for on-site professional development can produce changes in practice and create models of teachers as learners.</p> <p>https://learningforward.org/docs/jsd-fall-2004/angelides254.pdf?sfvrsn=2</p> <p>https://www.edutopia.org/teacher-development-research-keys-success</p>	Sign-in sheet

Professional Development Workshops	Scheduled throughout the school year	<p>Teacher professional learning is of increasing interest as a critical way to support the increasingly complex skills students need to learn in order to succeed in the 21st century.</p> <p>https://learningpolicyinstitute.org/sites/default/files/product-files/Effective_Teacher_Professional_Development_BRIEF.pdf</p> <p>https://www.edutopia.org/teacher-development-research-keys-success</p> <p>https://www.citejournal.org/volume-17/issue-3-17/general/a-design-based-research-approach-to-improving-professional-development-and-teacher-knowledge-the-case-of-the-smithsonian-learning-lab/</p>	Sign-in sheet/Teacher Survey
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Other Activities

SBMCS will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Professional Learning Communities (PLC's)	Curriculum Director/ Teachers	Teachers share information on how to encourage involvement of parents in their students' education.	Scheduled throughout the school year	Sign-in sheet/Teacher Survey	
Book Fair – Arrival and Dismissal	Ms. Nancy Monroe/ Parent Volunteers	Parents are invited to attend/volunteer for our bi-annual Book Fairs. Parents are encouraged to purchase books for the home and classroom to support reading and literacy.	November 8 – 19, 2021 March 4 – 17, 2022	Volunteer Sign-in sheet	

Communication

South Broward Montessori Charter School will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];*
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Activity/Event	Person Responsible	Timeline	Evidence of Effectiveness	Description
Title I Annual Meeting	Elizabeth Kpenkaan	September 13/14, 2021	Meeting agenda/Sign-in sheet	Meeting is to inform parents of the Title I program, school choice, supplemental educational programs, and rights of parents.
Curriculum and Assessment Seminar	Principal/ Curriculum Director	September 2021	Sign-in sheet/Parent Survey	Parents, school administration, and teachers are invited to attend a seminar that will include a discussion/conversation about the curriculum programs for the current school year and the school, district, and state assessments their children will complete at various points throughout the year.
Parent-Teacher Conferences	Classroom Teachers/ Admin (when necessary)	As needed throughout the school year	Conference Documentation Form	Parents/Teachers schedule conferences throughout the year as needed to discuss students' academic, social, emotional and behavioral successes and challenges within the classroom. Teachers share work samples, assessment data, and I-Ready performance.
Written Communication	All Staff	Throughout the school year	Title I Annual Evaluation	The school will send home written communication in English and Spanish.
Verbal Communication	All Staff	Throughout the school year	Title I Annual Evaluation	The school will communicate verbally in English and provide Spanish translation when possible/appropriate (Parent Meetings/Seminars, parent-teacher conferences, etc.)

Accessibility

SBMCS will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

<u>Activity/Event</u>	<u>Person Responsible</u>	<u>Timeline</u>	<u>Evidence of Effectiveness</u>	<u>Description</u>
Full Parental Involvement/ Participation	All Staff	Throughout the school year	Parent Feedback/Survey	Full parental participation in our school programs is encouraged. Some examples of written communication which promote parental engagement include: School communication about special events, letters, notices, phone calls, parent links, progress reports, report cards, and conference documentation. Teachers promote engagement through verbal and written communication and parent/teacher conferences.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/26/2021 and will be in effect during the 2021-2022 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2021.

Elizabeth Kpenkaan

Signature of Principal

04/30/2021

Date

Margot Luque

SAC Chairperson

04/30/2021

Date