



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE & DATE: Meeting via Zoom Video Conference. Thursday, August 12, 2021

0.0 Call to Order: 3:40 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan, Ms. Jennifer Gomez & Yissela (bookkeepers).

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from July 8, 2021 were approved.

4.0 Reports

- A. No Financial Reports were reviewed.

5.0 Board Member Business.

- A. Ms. Kpenkaan gave an update and the Board reviewed and approved the in-field teachers and out-of-field teachers. Ms. Kpenkaan gave an update about the Safe School Officer certificate renewal and the continued contract with Dynamic Integrated Security, Inc.
- B. Board discussed requirements to wear facemasks due to Covid-19 and variants of Covid-19, and agreed to continue following the district guidelines while reviewing other options.
- C. Ms. Kpenkaan gave an update about the Beginning of the Year Academic Reporting and Board agreed to have the automatic opt-out for the school's grading this year.
- D. Ms. Kpenkaan presented and Board reviewed two quotes to purchase new playground equipment.
- E. Ms. Kpenkaan introduced the new bookkeeper, Ms. Jennifer Gomez and her assistant, Yissela. They are currently submitting documents to for the annual audit.
- F. Board discussed status of documents due to upload to Charter Tools and all are currently up-to-date.
- G. Board discussed the status of permits needed to install permanent fencing. Ms. Margot is following up on it.
- H. Board discussed the status of repairs of the floors in the school's portables, and the loan application for construction of new classroom space. Ms. Margot reported that the contractor did an inspection of the floors in the portables and the repairs will be done before Aug. 18th. On July 30th, Ms. Vanessa and Ms. Kpenkaan had a Zoom meeting with the Building Hope loan officers and they are continuing to gather the documents from SBMCS to submit with the loan application for new construction.
- I. Board discussed and agreed to go forward with the lease of a modular classroom from Vesta Modular. Rich Chan (Vesta Modular) is getting new drawings done to submit to the Hallandale Beach Permit Dept.
- J. Board discussed the SBMCS website and community outreach. Ms. Kpenkaan represented SBMCS at the first in-person Chamber of Commerce networking event on July 27th and Ms. Sandra created a new SBMCS promotional brochure.
- K. Ms. Sandra gave update about PTA. They're planning for Back-to-School Night on 9/14 (K-2) & 9/21 (3-5).

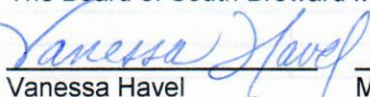
6.0 Other Business.

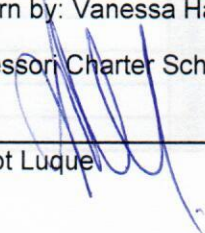
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Margot Luque. All yes, 5:45 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya

Andrea Carrasquilla