



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

SBMCS Board Meeting via Zoom, Wednesday, August 28, 2024 at 3:30pm

Continued Meeting via Zoom Monday, September 12, 2024 at 4:00pm

0.0 Call to Order: 4:20 pm on Aug. 28th and 4:30 pm on Sept. 12th

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invited & attended by: Ms. Livia Moreno, Mr. Robby Kahle, Ms. Idali Medina, Ms. Rhina Etienne.
Additionally, Ms. Jennifer Gomez attended only on Sept. 12th.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from July 31, 2024 were reviewed and approved.

4.0 Reports

- A. **Financial Reports:** Board reviewed and approved the June 2024 and July 2024 Profit & Loss and Balance Sheets, including General Ledger and GASB-87 for leases. Board reviewed and approved the SBMCS Schedule of Monthly Financial Reports Deadlines and the Governing Board Meeting Dates for SY 2024-25.
- B. **New or revised contracts:** 1) The Board approved the retainer agreement with Arnold Law Firm. The Board also approved of the purchase of the Government in The Sunshine Manual. 2) Board discussed and approved Ms. Nancy Monroe's employment contract to include working remotely for two days per month.

5.0 Board Member Business.

- A. Board discussed status of the bank fraud that occurred at PNC Bank. Ms. Livia and Ms. Margot will go to PNC Bank again to push the bank to take action.
- B. Board approved Arnold Law Firm retainer regarding public records lawsuit and PNC Bank case of fraud.
- C. Board discussed accounting of fundraisers. Ms. Livia will schedule a workshop meeting for Oct. 14 to review the accounting reports of the 4/27/24 Family Fun Field Day and the 4/29/23 10th Anniversary Celebration.
- D. Ms. Livia reported that ComSys Co. services to provide IT & Internet Services at SBMCS are up and running.
- E. Ms. Livia gave an update about the new school year; School Orientation on Aug. 7th and Back-to-School night on Sept. 9th had good turnouts.
- F. Ms. Livia and Ms. Jennifer gave an update on new technology at the school and grants for reimbursement.
- G. Ms. Livia gave an update on the status of the new board members. Ms. Idali completed all requirements, received her training certificate and submitted her resume. The Board approved Ms. Idali officially as a new SBMCS Board Member. Ms. Livia will send Ms. Rhina the information to complete the training course.
- H. Board discussed status of documents due to upload in Charter Tools. The compliance score is currently 91.
- I. Ms. Livia gave an update on the school enrollment, which is currently 172 students.
- J. Ms. Livia gave update about new playground equipment. It was installed on Sept. 9th. It will take approximately 2 weeks to finalize the project, then the company will contact the City to do inspections.
- K. Ms. Livia gave an update on upcoming events: Pumpkin Patch Field Trip 10/18; Trunk-Or-Treat 10/31; Scholastic Book Fair 11/18-11/22. Olmary and Alexi Tye will attend the FL Charter School Conference. Ms. Rhina suggested attending the FL Montessori Coalition at Barry University in February.

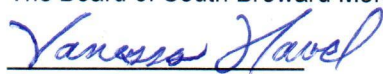
6.0 Other Business.

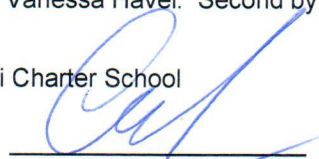
No other business was discussed.

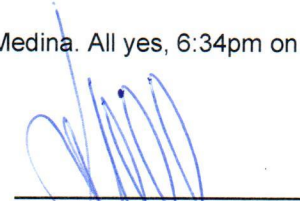
7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by Vanessa Havel. Second by Idali Medina. All yes, 6:34pm on Aug. 28th and 7:02pm on Sept. 12th.

The Board of South Broward Montessori Charter School


Vanessa Havel, Pres./Secretary


Sandra Sketnevskaya, V.P.


Margot Luque, Treasurer