



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Meeting via Zoom Video Conference Call. Thurs. October 8, 2020 3:00pm

0.0 Call to Order: 3:25 pm

1.0 Roll Call: Ms. Margot Luque, Ms. Vanessa Havel, Ms. Sandra Sketnevskaya, Ms. Andrea Carrasquilla.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan and Ms. Johanna Gaona (PTA, V.P. of Events).

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from September 10, 2020 were approved.

4.0 Reports

- A. No financial reports for review.

5.0 Board Member Business.

- A. Ms. Kpenkaan reported that the Corona Virus action plan remains the same and gave an update about online schooling and the on-campus schooling to begin on Oct. 15. Number of students is now 160 (110 on-campus and 50 online). Due to pandemic, instead of three K-1 classrooms, there are only two. Students will still have lunch and recess, but with 6-foot distancing. Electrostatic sprayer is being used to kill viruses and bacteria on school materials. The school is providing face shields for students.
- B. Board discussed accounting and inventory. The annual audit was completed, sent to the District, and is under review. Inventory is continuing to be updated and coding is being done.
- C. Board discussed documents in Charter Tools, everything is up to date. The school's tax receipt is due soon.
- D. Board discussed the school's insurance policies. Vanessa will contact the insurance agent, Ruth Caravasi, to get more clarification about the school's insurance coverage.
- E. Board discussed leasing or purchasing another portable and reviewed quotes from Rich Chan. Purchase price including installation is \$146,131. Cost of leasing is reasonable, but portables available for lease do not satisfy 180-mph wind resistance requirement. Vanessa will contact the City to inquire about temporary variance or exception. Sandra contacted "Vesta Modular" and was quoted a similar price of a new portable. Margot gave update about redevelopment of 2-story building and pavement for more parking. It may be completed in April and certainly school year 2021-22.
- F. Board discussed the school's website and plans for open house video. Vanessa will follow up with Vincent Ingrao about an open house video. Yasira Angulo (PTA Treasurer) and Dina continue updating the website.
- G. Board discussed status of the PTA and SBMCS fundraising. Sandra suggested that the school principal and teachers join the PTA, as well as parents. There are 9 members listed in the website so far. Sandra gave an update about the shoe donation fundraiser and plans for a car wash fundraiser. Due to the Corona Virus, the annual Trunk or Treat event will need to be changed to an event with social distancing, a drive-by event, or virtual event. Vanessa suggested the school participation in the Broward Back to Business Virtual Expo.
- H. PTA suggested the school's participation in a volunteer organization by donating students' art and cards to hospice patients. Elizabeth K. will contact Ms. Lizette (Art Teacher) to discuss the idea.

6.0 Other Business.

No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by board members. All yes, 5:54 pm.

The Board of South Broward Montessori Charter School

Vanessa Havel

Margot Luque

Sandra Sketnevskaya

Andrea Carrasquilla