



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

PLACE AND DATE: Meeting via Zoom Video Conference. Thursday May 13, 2021

**0.0 Call to Order:** 3:43 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya.

**Invitation extended to & attended by:** Ms. Elizabeth Kpenkaan and Ms. Elizabeth Behrentz.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from April 15, 2021 were approved.

**4.0 Reports**

- A. Ms. Behrentz presented and the Board approved the Profit & Loss and Balance Sheets for April 2021.

**5.0 Board Member Business.**

- A. Ms. Kpenkaan gave update regarding the teachers' certificate extensions and all are being approved. Teachers' evaluations and students' performance evaluations are being done.
- B. Ms. Behrentz gave update on the accounting. The school is 100% on track with the budget. Craig Kahle, CPA will be retained to do the tax preparations. Grants are being used mostly for online resources and COVID-19 sanitizing products, PPE, etc.
- C. Board discussed status of documents due to upload to Charter Tools. Charter Tools documents are up to date.
- D. Board discussed status of the checklist of documents to submit to Richard Moreno of Build Hope, to assist the landlord with application and information needed to apply for construction loan. Board had a workshop meeting on May 7<sup>th</sup> with Richard Moreno, Derrick Holloway, and Becky Jenkins (Build Hope) and Scott Mire (Consilium Atlantic, Contractor), regarding the checklist and the timeline for loan approval and construction.
- E. Ms. Margot reported that she is following up with the Building Dept., regarding permits to install permanent fencing on the property. She will also go to City Hall on Monday to make an appointment with the zoning and building officials to discuss the new construction plans and temporary modular classroom.
- F. Board reviewed a proposal to lease a modular classroom from Rich Chan (Sales/Lease Manager, Vesta Modular) until construction of a permanent classroom building will be completed.
- G. Board discussed the success of Teacher Appreciation Week celebration, with thanks to the PTA. Board discussed efforts to reach out for new student registration.
- H. Ms. Sandra gave update about the PTA. The art auction has been a success and is being extended until Monday. Plans are being made for the 5<sup>th</sup> grade graduation on May 28<sup>th</sup>. On June 4<sup>th</sup> Field Day, the school will have school T-shirts for the first time on a Field Day.

**6.0 Other Business.**

No other business was discussed.

**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 5:56 pm.

The Board of South Broward Montessori Charter School

  
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Vanessa Havel

  
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Margot Luque

  
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Sandra Sketnevskaya

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Andrea Carrasquilla