



520 NW 5th St., Hallandale Beach, Florida 33009

## BOARD MEETING MINUTES

SBMCS Board Meeting via Zoom, Wednesday, September 30, 2024 at 4:30pm

**0.0 Call to Order:** 5:00 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner, Ms. Idali Medina.

**Invited & attended by:** Ms. Livia Moreno, Ms. Jennifer Gomez, Mr. Robby Kahle, and Ms. Rhina Etienne.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. The review of Board Meeting Minutes from Aug. 28<sup>th</sup>, continued Sept. 12, 2024 was postponed.

**4.0 Reports**

- A. **Financial Reports:** Board clarified two codification corrections that needed to be made regarding the playground equipment and the computer equipment, then reviewed and approved the August 2024 Profit & Loss and Balance Sheets, including General Ledger and GASB-87 for leases.
- B. **Annual Audit:** Board approved the Annual Audit Report for the year ending June 30, 2024.
- C. **New or revised contracts:** There were no new or revised contracts for review.

**5.0 Board Member Business.**

- A. Board discussed the status of the bank fraud that occurred at PNC Bank. PNC Bank returned the stolen "check fraud" funds (totaling \$9,210.00) to the school's accounts and now the school has closed those accounts and opened a new account with increased security measures from the bank.
- B. Board approved the Settlement Agreement prepared by Arnold Law Firm to settle the public records lawsuit. The "Government-In-The-Sunshine Manual" has been purchased and placed in the front office. Ms. Livia is filing an errors & omissions insurance claim to cover the lawsuit costs.
- C. Board discussed accounting of fundraisers. Ms. Livia postponed the workshop meeting to a later date to review accounting reports of the 4/27/24 Family Fun Field Day and the 4/29/23 10<sup>th</sup> Anniversary Celebration.
- D. Ms. Livia reported that on Sept. 27<sup>th</sup>, there was a lockdown at the school that was a false alarm, but it demonstrated how ComSys Co.'s services have improved safety & security at the school. Also, the Safety Officer is now getting a new radio so he will be able to better communicate directly with the police dept.
- E. Ms. Livia gave an update about the new school year. The School Improvement Plan (SIP) has been completed and approved by the Broward School District and has been sent to the State for approval.
- F. Ms. Livia gave an update on the status of new board members. The information about getting fingerprints done and the training course was sent to Ms. Rhina and she will complete the requirements soon.
- G. Board discussed status of documents due to upload in Charter Tools. The compliance score is currently 90.
- H. Ms. Livia gave an update on the school enrollment, which is currently 171 students.
- I. Ms. Livia gave an update about the new playground equipment, which is pending City inspections. The Board discussed purchasing additional equipment, such as a half basketball court. Ms. Livia has one quote for \$59,000 and will get more quotes for possible additional equipment.
- J. Ms. Livia gave an update on upcoming events: Pumpkin Patch Field Trip 10/18; Trunk-Or-Treat 10/31; Scholastic Book Fair 11/18-11/22. Ms. Olmary and Ms. Alexi Tye will attend the FL Charter School Conference 11/19-11/21.

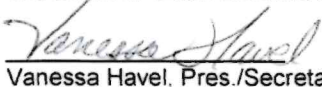
**6.0 Other Business.**

No other business was discussed.

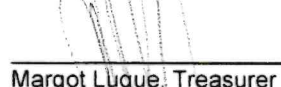
**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by Idali Medina. Second by Vanessa Havel. All yes. 7:10pm

The Board of South Broward Montessori Charter School

  
Vanessa Havel, Pres./Secretary

  
Sandra Sketnevskaya, V.P.

  
Margot Luque, Treasurer