



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Office of Saenz & Anderson PLLC, Aventura. Weds. Dec. 11, 2019, 11:00am

0.0 Call to Order: 11:35 am

1.0 Roll Call: Mr. Martin Saenz, Ms. Margot Luque, and Ms. Vanessa Havel.

Invitation extended to: Ms. Elizabeth Kpenkaan, Ms. Elizabeth Behrentz, Ms. Caridad Ramos, and parents. Ms. Behrentz and Ms. Ramos attended.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from November 14, 2019 are pending approval at the next board meeting.

4.0 Reports

A. Ms. Behrentz gave an update on financial reports for July through November 2019 and reported that the inventory has been updated.

5.0 Board Member Business.

- A. School Safety & Security: Ms. Kpenkaan is following up with the option of getting a Safe School Officer from the Florida Consortium. The next training is January 6, 2020.
- B. Fraud incident: The insurance claim rejection needs to be disputed. Attorney review of the insurance claim is pending.
- C. Ms. Behrentz gave accounting update and the Board further discussed the inventory procedures.
- D. Board discussed the SBMCS Lease Agreement and payments. Mr. Saenz will draw up a letter to the landlord's attorney to clarify the rent and debt payments, the tenant and landlord's responsibilities for the building maintenance, and to offer a new payment plan of the debt.
- E. The Board discussed and agreed to renew the school principal's offer letter with a salary increase.
- F. Mr. Saenz signed the Revision to 2019/2020 School Year Calendar to be uploaded in Charter Tools.
- G. Board discussed additional classroom space. Ms. Margot and Ms. Havel, as well as the landlord, met with contractors referred by Mr. Zamora who are going to provide a redevelopment proposal to SBMCS and to the landlord.
- H. Status of PTO and fundraising: Mr. Saenz is assisting with the PTO Bylaws. The PTO has scheduled the Winter Festival for Fri., Dec. 13th. Ms. Havel announced that the fundraiser to be held at Dave & Buster's is scheduled for Sat., April 4, 2020 from 2:30pm to 6:30pm.
- I. The three new board members: Ms. Andrea Carrasquilla, Ms. Sandra Sketnevskaya, and Ms. Jennifer Maver are pending the training requirements.

6.0 Other Business.

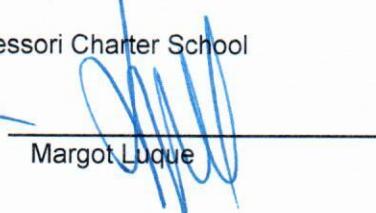
No other business was discussed.

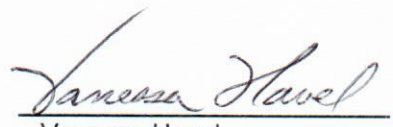
7.0 Public Comments.

8.0 Adjournment. Motion to Adjourn by: Martin Saenz. Second by board members. All yes, 1:52 pm.

The Board of South Broward Montessori Charter School


R. Martin Saenz


Margot Luque


Vanessa Havel