



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

SBMCS Board Meeting via Zoom, Thursday, May 29, 2025 at 5:30pm

0.0 Call to Order: 6:13 pm

1.0 Roll Call: Ms. Sandra Sketnevskaya-Khoffner, Ms. Margot Luque, and Ms. Idali Medina.

Invited & attended by: Ms. Livia Moreno, Dr. Caridad Ramos, and Ms. Vanessa Havel.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from April 23, 2025 were reviewed and approved.

4.0 Reports

A. **Financial Reports:** On May 28th, the accounting team had a workshop meeting with Ms. Margot in which the January through April 2025 Profit & Loss and Balance Sheets, including General Ledger and GASB-87 for leases were reviewed and explained, pending two questions. The Board agreed to approve the financial reports, pending answers to the questions regarding the correct allocation and coding of local capital and any possible adjustments to the accounting of funds from the 2018 Referendum Settlement Agreement.

B. **New or revised contracts:** There were no new or revised contracts for review.

5.0 Board Member Business.

- A. Board discussed the accounting of fundraisers. Ms. Livia will schedule a meeting with accounting to make reports of the 2024 Winter Bash, 4/27/24 Family Fun Field Day and the 4/29/23 10th Anniversary Celebration, then schedule a meeting with the Board to review them. The goal is to improve accounting of future events.
- B. Board discussed the Settlement of the public records lawsuit. Ms. Livia filed an errors & omissions insurance claim to cover the lawsuit costs, and she called the Gold Medal Insurance Co. and found that the claim was denied. Livia was referred to another subcontractor company, Biberk Insurance, Senior Representative, Jaime "Jim" Acker to explain why the claim was denied, and she was told that they will send a letter of explanation in 2 to 3 weeks. Arnold Law Firm sent a notice informing charter schools that Joel Chandler is continuing to make lawsuits against charter schools, and that schools must be sure to send any public information upon request and be sure to keep records of any correspondence regarding the matter.
- C. Ms. Livia gave an update regarding the employee contracts and will provide the board with a summary of the employee contracts and salaries for the board to review together with the annual budget.
- D. Ms. Livia reported that the principal's evaluation is due by June 11th and all employee contracts due by 6/30.
- E. Ms. Livia gave an update on the status of new board members. She will resend any pending info and link for Rhina Etienne and Caridad Ramos to do fingerprints and training courses. Dr. Ramos will send her resume. Karyna "Sunny" Aburman (PTA President) wants to join the board and will begin the requirements in July.
- F. Board discussed status of documents due to upload in Charter Tools. The compliance score is currently 90.
- G. Ms. Livia reported enrollment is currently 164 students. There will be Summer School this year for ages 5 to 11 and 23 students are currently registered. The staff is advertising the school on social media, Facebook and Instagram, and taking applications for next year. The Board shared more ideas to increase enrollment.
- H. Community Outreach, fundraising, PTA and events: Ms. Livia and staff will set up and manage an expo table at the Gulfstream Biz-to-Biz Expo 6/18. The Family Fun Day & Open House will be on campus 8/16.

6.0 Other Business.

No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by Sandra Sketnevskaya. Second by Idali Medina. All yes, 7:42pm

The Board of South Broward Montessori Charter School

Sandra Sketnevskaya, Pres./Secretary

Margot Luque, Treasurer

Idali Medina, Board Member