



December 18, 2020

Dear Parents and Guardians,

This message is specifically for parents that opted for e-learning in the fall semester. The purpose of this message is to provide you with updated and important information about face-to-face learning in the upcoming spring semester. The health and safety of our students and staff continue to remain our highest priority. To maintain the CDC guidelines on physical spacing, we are offering the following options to parents that may want to consider opting for in-person instructions in the spring semester:

1. **Option A: Academic Performance.** The school will notify parents of students that are consistently showing low academic performance to offer them the face-to-face option.
2. **Option B: Case by Case based on Space Availability.** Parents that want their children to return to the campus will need to send an email to students@sbmontessoricharter.com requesting to have their child return to the face-to-face option. If the school has space to accommodate the student within the given classroom, the office will contact parents with further instructions of how to proceed. Please send all requests **BEFORE** January 4, 2021.

At this moment, please find below classrooms with available and limited spacing for your information:

Grade Levels	Availability of Space
Kindergarten (Cypress and Mangrove Rooms)	Limited
First (Cypress and Mangrove Rooms)	Limited
Second (Oak Room)	Limited
Third (Pines Room)	Available
Fourth (Palm Room)	Available
Fifth (Palm Room)	Available

Sincerely,

Elizabeth Kpenkaan, Principal