



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

SBMCS Board Meeting on Campus & via Zoom, Thursday, April 18, 2024 at 3:30pm

0.0 Call to Order: 3:50 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invited & attended by: Ms. Livia Moreno, Ms. Jennifer Gomez, Mr. Robby Kahle, and Ms. Claudia Garranchan & Mr. Andrew Wolff of ComSys Video Surveillance Company.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from March 20, 2024 were postponed to be reviewed in the next board meeting.

4.0 Reports

- A. **Financial Reports:** Board reviewed and approved of the P&L for July 2023 through Feb. 2024 and the Feb. and March 2024 Profit & Loss and Balance Sheets, including General Ledger and GASB-87 for leases.
- B. **New or revised contracts:** 1) The Board approved the ComSys Video Surveillance proposal, pending a few changes. 2) The Board approved the Classroom Outfitters revised proposal for new playground equipment with a 5% price increase and new timeline for installation and payments.

5.0 Board Member Business.

- A. Board discussed status of the bank fraud that occurred at PNC Bank. Ms. Livia will call Ms. Lady Diaz at PNC Bank tomorrow to check on the status.
- B. The Board discussed improving accounting of fundraisers. A meeting was scheduled for Ms. Jennifer, Ms. Livia, Ms. Olmary and Ms. Nancy to consult with Craig and Robby Kahle on April 24th and make improvements to the accounting of fundraisers.
- C. Claudia and Andrew of ComSys Co. gave a presentation of the proposal to install a new video surveillance system at the SBMCS campus. The Board approved the proposal, pending a few changes. The revised proposal will be sent via e-mail for the Board's final approval.
- D. The Board further reviewed and approved the new lease, pending clarification of Clauses #5, #27 & #30.
- E. Ms. Livia gave an update and the Board approved to renew the Premium Services Agreement (PSA) with Venture Design.
- F. Ms. Livia gave an update on the status of the new board members, Ms. Idali and Ms. Lilly. They are pending completion of the online training course. They will also need to provide their resumes.
- G. Board discussed status of documents due to upload in Charter Tools. Compliance score is currently 90.
- H. Board discussed enrollment and classroom space. Enrollment is currently 171 students. Scott Mire obtained the CO for the new modular and Tom Donnelly sent a copy to the Board on March 22nd.
- I. Ms. Livia gave an update about Classroom Outfitters playground equipment. The 1st deposit of 50% was paid today and delivery and installation is expected to be in July.
- J. Community outreach, PTA & events: Ms. Livia gave an update about the Family Fun Field Day scheduled for 4/27; Graduation on 5/30; Achievement Day 5/31. She also reported that a campaign has been started to deliver flyers and enroll 55 kindergarteners and 45 first graders for the new school year 2024-25.

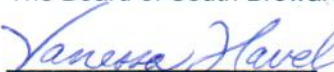
6.0 Other Business.

No other business was discussed.

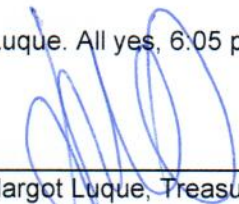
7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Margot Luque. All yes, 6:05 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel, Pres./Secretary


Sandra Sketnevskaya, V.P.


Margot Luque, Treasurer