



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Office of Saenz & Anderson PLLC, Aventura, April 2 continued April 12, 2019

0.0 Call to Order: April 2nd at 3:45pm and continued on April 12th at 10:30am

1.0 Roll Call: Mr. Martin Saenz, Ms. Margot Luque and Ms. Vanessa Havel

Invitation extended to: Ms. Elaine Padron and Ms. Amanda Adair attended the meeting on 4/2 & 4/12. In addition, Mr. David Daum attended on 4/2 and Ms. Elizabeth Kpenkaan attended on 4/12.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. No minutes were pending approval.

4.0 Reports

- A. There were no financial reports for review.

5.0 Board Member Business.

- A. School safety & security: Board members, Ms. Padron, and Ms. Adair had a meeting with Police Chief, Sonia Quinones, and Officer Michael Michael before the board meeting on 4/2/19. The entire police dept. was very responsive to the school's concerns and gave reassurance that the school's safety is a priority of the police dept. However, no officers are available to fill the position of School Resource Officer (SRO) or Safe School Officer (SSO).
- B. Mr. David Daum, Modular Building Systems International, gave a presentation of possible plans to provide more classroom space at SBMCS in time for the new school year.
- C. Discussed the final status of the CO, which resulted with a letter signed on 4/11/19 by Hallandale Beach Fire Chief (Lori Williams) and Building Official (Joe Pasquariello), confirming the prior existence of a CO and the Fire Dept. and City approval of the school's continued occupancy.
- D. Staff job descriptions & responsibilities: Ms. Padron and Ms. Adair will resend copy of the employee handbook and provide updated job descriptions. Ms. Padron will announce her resignation at the next staff meeting and will notify Broward School District that Ms. Adair will be Interim Principal from 4/16/19 through 6/30/19.
- E. Charter school contract compliance and Charter Tools: Ms. Ramos will assist in uploading documentation in Charter Tools.
- F. The board discussed the budget, relating to the projected no. of students in the new school year.
- G. Status of PTO and fundraising: Mr. Saenz needs information to create the PTO. The fundraiser at Dave & Buster's will be postponed until the new school year, probably in October.

6.0 Other Business.

No other business was discussed.

7.0 Public Comments.

No public was present in this meeting.


8.0 Adjournment

Motion to Adjourn by: Martin Saenz. Second by board members. All yes, 5:25pm on 4/2 & 1:11pm on 4/12

The Board of South Broward Montessori Charter School

R. Martin Saenz

Margot Luque



Vanessa Havel