



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

SBMCS Board Meeting via Zoom, Monday, July 28, 2025 at 5:00pm

### 0.0 Call to Order: 5:15pm

**1.0 Roll Call:** Ms. Sandra Sketnevskaya-Khoffner, Ms. Idali Medina, Ms. Rhina Etienne, and Ms. Caridad Ramos.

**Invited & attended by:** Ms. Livia Moreno, Ms. Jennifer Gomez, Ms. Vanessa Havel, and Ms. Margot Luque.

### 2.0 Moment of Reflection.

### 3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from June 30, 2025 were reviewed and approved.

### 4.0 Reports

- A. **Financial Reports:** Ms. Livia reported there were no financial reports to review due to delays with the CPA/accounting firm. It was not yet confirmed if financial reports are still pending answers to questions regarding correct allocation and coding of local capital and possible adjustments to accounting of funds from the 2018 Referendum Settlement Agreement.
- B. **New or revised contracts:** 1) Ms. Livia proposed and Board approved of a new contract for a School Safety Officer from U.S. Protection Services instead of renewing with Dynamic Integrated Security, Inc. 2) Ms. Livia agreed that she would advise Board of any other cancelled or expired contracts. 3) Ms. Livia reported that Ms. Alexis Tie has been contracted as the new ESE teacher who will be responsible for monitoring and reporting ESE documentation to the School District. An outside consultant will no longer be contracted. 4) Ms. Livia presented a salary review for Diana De La Hoz Collera, Student Service Coordinator, responsible as IMT and for the Lunch Program. Board agreed to Ms. Diana's salary increase. 5) Ms. Livia also agreed that she would provide the Board with copies of the signed Principal's Evaluation and Employment Renewal Letter, and a summary of employee contracts and salaries for the Board to review with the annual budget.

### 5.0 Board Member Business.

- A. Board discussed accounting of fundraisers. Ms. Margot volunteered to meet with accounting on 8/6 to work on reports from the 2024 Winter Bash, 4/27/24 Family Fun Field Day & 4/29/23 10<sup>th</sup> Anniversary Celebration.
- B. Board discussed Settlement of public records lawsuit. Ms. Livia filed E&O insurance claim to cover lawsuit costs, called Gold Medal Insurance and found the claim was denied. Livia was referred to Biberk Insurance Sr. Rep., Jim Acker, but hasn't received an explanation of why it was denied. Ms. Livia will call them again.
- C. Ms. Livia sent Board a copy of SBMCS Employee Handbook that was reviewed and updated with the admin. staff. She gave an update about the School Rating (C). There were gains in Language Arts and Math. SBMCS fell 2 points short of a B rating. Action Plan with a new curriculum is being implemented. Teachers are getting Professional Development to become familiar with content and delivery of the new curriculum.
- D. Board discussed the status of new board members. Ms. Rhina and Ms. Caridad completed the training and fingerprints requirement. New officers will be elected on the Board in the next board meeting.
- E. Board discussed status of documents to upload in Anvilar, the new platform replacing Charter Tools. All docs have been uploaded, except for the Monthly Financial Report. Robby Kahle said he would upload it today.
- F. Ms. Livia reported the student enrollment is 171. Social media advertising and school tours are continuing.
- G. Community Outreach, PTA, events: Ms. Livia presented a 1<sup>st</sup> Semester School Activities Calendar. Back-to-School Family Fun Day fundraiser will be 8/16. SBMCS will have a table at Gulfstream Biz-to-Biz Expo 8/20.

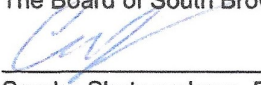
### 6.0 Other Business.

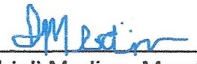
No other business was discussed.


### 7.0 Public Comments. No public comments.

### 8.0 Adjournment. Motion to Adjourn by Idali Medina. Second by Caridad Ramos. All yes, 7:49pm

The Board of South Broward Montessori Charter School

  
Sandra Sketnevskaya, Pres./Sec.

  
Idali Medina, Member

  
Rhina Etienne, Member

  
Caridad Ramos, Member