



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

Meeting at the SBMCS Campus, Monday, June 13, 2022

**0.0 Call to Order:** 1:27 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

**Invitation extended to & attended by:** Ms. Livia Moreno, Ms. Elizabeth Kpenkaan, Ms. Jennifer Gomez, and Dr. Caridad Ramos.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from May 12, 2022 were approved.

**4.0 Reports**

- A. Ms. Jennifer presented and Board approved Balance Sheet for April 2022 and Profit & Loss for July 2021 through March 2022.

**5.0 Board Member Business.**

- A. Ms. Livia gave an update about the changes in staffing and will be meeting with Ms. Omary Rodriguez this week regarding the Academic Director position and Ms. Delia Boboc regarding the Curriculum & RTI Facilitator position. She is also still advertising and interviewing to fill teacher positions. She also gave update about maintenance and repairs to be done on campus over the summer.
- B. Ms. Elizabeth Kpenkaan confirmed that the transition period is complete with Ms. Livia as the new principal, and she will be leaving her consulting position at SBMCS on June 30<sup>th</sup>. Ms. Andrea Carrasquilla sent a message to the Board that unfortunately, she is resigning from the Board due to her busy schedule.
- C. Ms. Livia reported that two more teachers will be requesting certificate application extensions tomorrow.
- D. Ms. Livia reported that Ron Weinbaum will send an engagement letter to do the annual audit by June 30<sup>th</sup>. Ms. Livia also requested Board's approval to increase Ms. Jennifer's salary. Board approved and requested that Ms. Jennifer continue to be at the school 2 days/week or as needed.
- E. Board discussed status of the school's insurance policies. Ms. Livia and Ms. Margot will follow up with insurance agent, Ruth Caravasi, and make sure the school has the required errors & omissions insurance.
- F. Board discussed the next Charter Renewal Contract and the renewal meeting they attended on May 18<sup>th</sup>.
- G. Board discussed status of documents due to upload in Charter Tools. All are up-to-date.
- H. Board discussed student enrollment and classroom space. Ms. Livia reported 176 students are enrolled.
- I. Board discussed status of permits for new fencing and the modular classroom. Ms. Margot reported that the City permit has still not been received, but she has asked the fence company to prepare to install the fence by the end of June. Scott Mire (Consilium Atlantic) is following up on permits to install modular classroom.
- J. Board discussed status of proposal for playground equipment from Amanda Barlow of Creative Recreational Systems, and further discussed researching other companies to provide the playground flooring.
- K. Board discussed website & community outreach. Dina and Yasi are updating website. 5<sup>th</sup> Grade graduation, "The Seussical" talent show, and Field Day were all a success. Open House is rescheduled for Aug. 6.
- L. Ms. Sandra gave an update about the PTA fundraisers and they are planning a Back-to-School Drive.


**6.0 Other Business.**

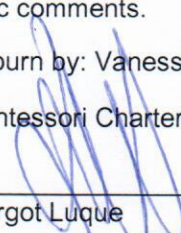
No other business was discussed.

**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 3:37 pm.

The Board of South Broward Montessori Charter School

  
Vanessa Havel

  
Margot Luque

  
Sandra Sketnevskaya