



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

PLACE AND DATE: Meeting via Team Video Conference Call. Thurs. February 18, 2021

0.0 Call to Order: 4:24 pm

1.0 Roll Call: Ms. Margot Luque, Ms. Vanessa Havel, Ms. Sandra Sketnevskaya, Ms. Andrea Carrasquilla.

Invitation extended to & attended by: Ms. Elizabeth Kpenkaan and Ms. Elizabeth Behrentz.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from January 28, 2021 were approved.

4.0 Reports

- A. Ms. Behrentz presented and the board approved the Profit & Loss and Balance Sheets for Jan. 2021.

5.0 Board Member Business.

- A. Ms. Kpenkaan gave an update and the board reviewed the Security Requirement Assurances document and Security Survey/site tour from 2-16-21. Board discussed improving the security cameras and the possibility of purchasing new playground equipment with 5-year financing. Ms. Margot gave update regarding the status of new fencing and demolition of the two vacant buildings.
- B. Ms. Kpenkaan and Ms. Behrentz gave an update about the numbers on the Teacher Salary Increase Allocation Form. Ms. Vanessa will sign the form before Feb. 25th. Ms. Kpenkaan is trying to sponsor more teachers to be Montessori certified. There are currently 168 students. There are 26 kindergarteners and a waitlist for kindergarten in-person schooling, as well as a waiting list for 5th grade in-person schooling.
- C. Board discussed the status of documents due to upload to Charter Tools and they are currently up to date.
- D. Ms. Behrentz gave an update on the insurance policies. She and Ms. Margot are trying to contact the insurance agent (Ruth) to submit insurance documents to show proof of coverage.
- E. Board discussed the status of the checklist of documents to submit to Richard Moreno of Build Hope, to assist the landlord with the application form and information needed to apply for a construction loan. Ms. Margot is working on getting copies of an appraisal and lease contract projections. Ms. Kpenkaan and Ms. Nancy are preparing data regarding the number of students and waiting lists. In the meantime, Ms. Kpenkaan and Ms. Sandra will inquire about using space at the library.
- F. Board discussed status of an open house video, which has been postponed indefinitely due to the pandemic. Currently, in-person tours for one parent at a time are being done each week. The website continues to attract new parents/students.
- G. Ms. Sandra and Ms. Andrea gave an update on the PTA and SBMCS fundraising. The fundraiser at Chipotle restaurant succeeded in raising \$121.00. The PTA is still collecting shoes for the shoe fundraiser. Car wash fundraiser is still pending. The goal for the chocolate fundraiser is to sell 50 boxes of chocolates (currently, 18 boxes sold). The Valentine's Day celebration had difficulties with getting goodies & cards to on-line students, so the event will be extended into the next springtime celebration. The art auction event will take place after spring break and teacher, Ms. Lizette, has started working on it.

6.0 Other Business.

No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by board members. All yes, 6:15 pm.

The Board of South Broward Montessori Charter School

Vanessa Havel

Margot Luque

Sandra Sketnevskaya

Andrea Carrasquilla