



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

Meeting via Zoom video conference, Thursday, May 12, 2022

**0.0 Call to Order:** 3:38 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

**Invitation extended to & attended by:** Ms. Livia Moreno, Ms. Elizabeth Kpenkaan, and Ms. Jennifer Gomez.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from April 14, 2022 were approved.

**4.0 Reports**

- A. Ms. Jennifer Gomez presented and Board approved Profit & Loss and Balance Sheets for July 2021 through March 2022.

**5.0 Board Member Business.**

- A. Ms. Livia gave an update about the changes in staffing and at the last staff meeting, the open position of Academic Director was announced. She is also advertising and interviewing to fill teacher positions. Ms. Livia gave an update on the status of Covid cases and there are currently no cases at the school.
- B. Update on Inventory Declaration Form: it was completed, mailed, and received & uploaded in Charter Tools.
- C. The SBMCS tax returns for year ending 6/30/21 were reviewed and approved. Ms. Jennifer is preparing for the audit and expects Ron Weinbaum to send an engagement letter soon.
- D. The Board discussed the next Charter Renewal Contract and confirmed the renewal meeting on May 18<sup>th</sup>.
- E. Board discussed status of documents due to upload in Charter Tools. All are up-to-date.
- F. Board discussed status of student enrollment and the status of classroom space. Many students will be returning for school year 2022-23 and Ms. Nancy has been doing many tours to enroll new students.
- G. Board discussed status of permits to install permanent fencing and the Vesta Modular classroom. Ms. Margot reported that another engineer is following up on the City's requirements for permits for the fencing, and expects to get the permits within 2 weeks and the fence to be installed soon thereafter. Scott Mire (Consilium Atlantic) has resubmitted the application for permits to install the modular classroom.
- H. Board discussed status of proposal for new Playground Equipment. The Board needs to review the proposal again with Ms. Amanda Barlow of Creative Recreational Systems. Board discussed researching other companies to provide the playground flooring. Engineer, John Souffront, will provide a proposal to do calculations/drawings needed to submit with the permit application.
- I. Board discussed the SBMCS website and community outreach. The Teacher's Appreciation Day luncheon was a success. Due to rainstorms, there was a low turnout at the Open House on April 30<sup>th</sup>, so another Open House will be scheduled in June. Ms. Livia and another staff member will attend the Florida Charter School Conference in Orlando, scheduled for Oct. 19-21.
- J. Ms. Sandra gave an update about the PTA fundraisers, particularly for the 5<sup>th</sup> Graders' Field Trip, scheduled for May 20<sup>th</sup>. Field Day was scheduled for Friday, June 3<sup>rd</sup>.

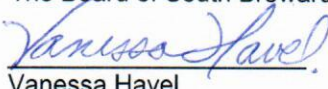
**6.0 Other Business.**

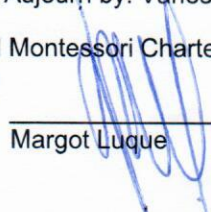
No other business was discussed.

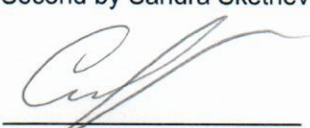
**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 5:48 pm.

The Board of South Broward Montessori Charter School

  
Vanessa Havel

  
Margot Luque

  
Sandra Sketnevskaya

  
Andrea Carrasquilla